



EAST BRIGHTON SPORTS ACADEMY CLUB CONSTITUTION

1. NAME AND ADDRESS

The group's name is **EAST BRIGHTON SPORTS ACADEMY** OR by its acronym: **EBSA**.

Official Address:

Flat 31

The Brighton Deco Building

Coombe Road

BN2 4EQ

Brighton

Website: www.ebsportsacademy.org

Email: info@ebsportsacademy.org

2. ABOUT US

We are a not for profit Community Club based in East Brighton dedicated to empowering and supporting the local community via sports projects carefully designed to offer free activity opportunities, recognised qualifications and work experience.

Our goals:

- To establish a simple but efficient hub for sports coaching development in East Brighton.
 - To offer a regular programme of affordable activity sessions based in East Brighton to people of all abilities and backgrounds.
 - To consistently work and support towards maximizing participation in a sustainable format.
 - To identify and apply to support schemes and funding to achieve the above goals.
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To who is it addressed:

To all residents in Brighton and Hove, especially those from East Brighton based in areas of deprivation and under-represented groups and people with disabilities.

How do we communicate our message?

Predominantly but not exclusively through our partners, including; Brighton Cougars and FORCE basketball clubs, the Manor Road Gym, Brighton and Hove City Council, Active Sussex, local primary and secondary schools and promotional events. We also use mainstream marketing platforms such as TV, radio, interviews, websites and social media channels.

3. MEMBERSHIP

The group will be run by officers recognised in this constitution document. Officers should ensure all present and future participants in the activities run by EAST BRIGHTON SPORTS ACADEMY receive fair and equal treatment.

All officers will be subject to the regulations of the constitution and by joining the group will be deemed to accept these regulations and codes of practice that the club has adopted.

Membership in the club will be composed of Officers, Associate members and registered participants (represented by their legal guardian).

4. OFFICERS OF THE CLUB (Jan 20th 2026)

The officers of the club will be:

- Chair: Samuel Martinez (nba_sam@hotmail.com)
- Treasurer: Miguel Tello Garcia (tellomiguel9@gmail.com)
- Welfare officer: Samuel Martinez (nba_sam@hotmail.com)
- Project Manager: Mason Roach (mroach12@outlook.com)
- EBSA secretary: Clare McDonnell (Claremcdonnell@icloud.com)
- Social Media Manager: Liam McDonnell (info@ebsportsacademy.org)

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.

5. COMMITTEE

The club will be managed through the Management Committee consisting of:

Chair. Treasurer. Welfare Officer. Project Manager, EBSA secretary, Social Media Manager.

Only these posts will have the right to vote at meetings of the Management Committee.

The Management Committee meetings will be convened by the chair of the club and held no less than **3 x** times per year.

The quorum required for business to be agreed at Management Committee meetings will be: **3**

The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.

The Management Committee will have powers to appoint subcommittees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

6. ANNUAL GENERAL MEETINGS

Notice of Annual General Meetings (AGM) will be given by the Group Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 3 Officers.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

7. FINANCE

All club finances will be banked in a community account held in the name of the group. The group is voluntary in nature and no expenses can be deducted from the club's accounts other than those specified via funded grants and agreed previously at the committee meeting.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: 31st MARCH EVERY YEAR

A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting (next annual meeting to be held no later than **January 20th 2027**).

Any payments drawn against club funds should hold the signatures of **2 officers** and payments above £2000 will be shared in the club's committee meetings.

NOTE 1 (AGM January 20th 2026): In order to improve the financial sustainability of the club, payment for regular sessions will now become compulsory. Only funded programmes with a robust sustainability plan will be delivered free of charge.

NOTE 2 (AGM January 20th 2026): The club will henceforth progress towards making online payments and address any technical issues for online payments promptly. Ensuring this form of payment is possible at all times.

8. CONFLICTS OF INTEREST

East Brighton Sports Academy recognises the importance of dealing with conflicts of interest promptly as well as recording and reporting these at committee meetings. It is likely that conflicts of interest will arise and it is the club's committee member's responsibility to take prompt action in an overt and time appropriate manner.

East Brighton Sports Academy is a non-profit organisation and as such is required to work for the benefit of its participants and the community it serves. It is within the club's core purpose to ensure any funds or valuable goods are managed efficiently for the benefit of the community we serve.

10. DISCIPLINE AND APPEALS

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 7 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 7 days of the Secretary receiving the appeal.

11. DISSOLUTION

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will be made available on social media exclusively to any other non-profit, constituted, basketball specific groups in the East Sussex area.

12. AMENDMENTS TO THE CONSTITUTION

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

13. DECLARATION

EAST BRIGHTON SPORTS ACADEMY hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Signed:

Samuel Martinez Blasco.

EBSA Chair on January 20th 2026



Kimberley Tello

EBSA Vice Chair on January 20th 2026


